

FINAL CHAPTER OF THE NATION'S HISTORICAL RECORDS

1.3 MILLION CUBIC FEET OF RECORDS SECURELY MANAGED BY GRAEBEL. 800,000 MORE TO GO...

CASE STUDY

Graebel and the National Archives and Records Administration (NARA) have entered the home stretch of relocating 2.1 million cubic feet of the nation's



Photo courtesy of NARA

NARA St. Louis facility - record shelving system

priceless civilian and federal personnel records to their new home in the St. Louis NARA campus building. This monumental move has been progressing ahead of schedule. As many as 6,000 cartons have been moved each business day equaling nearly 1,200 53' truck loads through this phase.

THE CHALLENGE

To meticulously relocate the final 800,000 cubic feet of U.S. military and civilian records in reverse sequential order within an aggressive time line of less than 200-days.

THE SOLUTION

The final stage of this complex and high-security relocation is progressing according to plan and ahead of schedule. Graebel is currently in the midst of relocating the final military records and in May, civilian records are slated for completion.

Graebel follows a methodical chain of custody process to ensure consistency and accurate record placement. Among its proprietary chain of custody measures, the securely-wrapped carts of records are inventoried in reverse sequential order and carts are then escorted by a Graebel project manager then loaded and locked inside a Graebel truck. The protocol is finalized when the records are unloaded according to the planned layout within the massive 3-story storage shelving system in the newly built St. Louis facility.

Because Graebel can scale its resources, a dedicated crew is assigned to this project and therefore, the relocation of other clients' household goods amid the summer peak season will not be compromised. Commitments Made. Commitments Kept.®

THE RESULTS

The project is more than sixty-percent complete. When the relocation concludes in early fall, the inventory will not grow as all personnel records are now being electronically housed by federal operations.

The move is on pace to wrap-up ahead of schedule which could ultimately save tax-payer-dollars as a result of the elimination of duplicate days of lease payments. Graebel also reduced tax-payer costs by locking in the contract with competitive local pricing for the NARA project. Zero claims have been filed and all records at this point have been securely placed. The final chapter of the largest national archive historical move is close to an end and yet- again Graebel delivers within contract parameters and exceeds expectations.

THE CUSTOMER

The U.S. National Archives and Records Administration (NARA)

The National Personnel Records Center (NPRC), is a central repository of personnel-related records for both the military and civil services of the U.S. Government. The center is located in St. Louis, Missouri.

www.archives.gov

PROJECT GOALS

To continue to stay on course with the unblemished execution of the NARA personnel records' relocation of the remaining 800,000 cubic feet of military and civilian records. And, to finalize the project prior to the contract completion date in September, 2012.

WHY GRAEBEL

Graebel was selected because its veteran team of specialists successfully relocated the initial phase of records for NARA in 2008. With an extensive history of performing commercial workplace services for unusual and highly-sensitive items, Graebel was the leading choice to manage this historical project. Led by the company-owned and operated local center, service uniformity that includes a background checked and trained employee workforce was assured.



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